

VACATION CHECKLIST

- ✓ For peace of mind while you travel, call House Watch R Us ,and let us know who your insurance company is. We will let you know what your "away" requirements are to keep your insurance valid.
- ✓ House Watch R Us Services Inc. to ensure your insurance requirements will be met.
- ✓ Advise House Watch R Us. of your departure and return dates/times.
- ✓ Leave house key and trip itinerary with House Watch R Us.
- ✓ If you have a security system, set up a separate access code for House Watch R Us staff members to gain access.
- ✓ Advise a neighbor that House Watch R Us will be checking your home, and provide your neighbor with our telephone number.
- ✓ Arrange for extra services like care of pets, lawn mowing, snow removal and hot tub or pool maintenance with House Watch R Us. We will water your plants at no extra charge.
- ✓ Remove perishables from the refrigerator so that if there is a power outage, you do not end up with a mess or, worse, an appliance that will need to be replaced. We. can stock your refrigerator on the day that you are returning home.
- ✓ Empty bread box, potato bin, etc. of perishable foods.
- ✓ Dispose of any garbage and if you forget just inform us. of your scheduled garbage pick-up day/time and we will handle it for you.
- ✓ Turn off exterior water taps
- ✓ Eliminate possible fire hazards by unplugging appliances, etc.
- ✓ Unplug electronics that could be damaged by a power surge.
- ✓ Make sure that your washer and dryer are empty.
- ✓ Save money on heating by turning down the thermostat in the winter to between 10 C - 16 C
- ✓ In the summer months turn off your water heater.
- ✓ Keep heating and air-conditioning systems on to prevent damage from frozen pipes in cold weather and mold in hot weather.
- ✓ Turn off or unplug your answering machine if it will not be in use.
- ✓ If you chose to leave your answering machine on you should check your messages regularly or have House Watch R Us. do that for you.
- ✓ Your message should say that you are "unable to come to the telephone", and NOT that "you are away".
- ✓ Return important messages to reinforce the idea that your home is not vacant.
- ✓ Clear off non-important messages to help ensure that the answering system will not inform callers that the message mailbox is "full".
- ✓ Suspend cable or satellite and internet services. Ensure wireless internet and computers are turned off.
- ✓ Remember to call House Watch R Us after you have left to make sure that one thing that you forgot to do before you left, gets done.